



**INTEGRATED VEHICLE AND
DRIVER LICENSE SYSTEM
(IVDLS)
(RFP # 6100007503)**

Issuing Officer:

Christina Dugan

1/14/2011 10:00AM



GOOD MORNING

- Welcome and good morning everyone.
- My name is Christina Dugan and I am the Issuing Officer for this Request for Proposal (RFP), I will be the sole point of contact for this procurement.



Agenda

- Introductions
- Supplier Registration
- BMWBO
- RFP Requirements
- Additional Questions and Answers



Introductions

- Christina Dugan, Commodity Specialist
- Gayle Nuppнау: BMWBO
- Kara Templeton, DOT, Director, SA, OIFS



Four Objectives

This pre-proposal conference has four purposes:

- To furnish you some of the background leading to the issuance of this RFP;
- To emphasize those requirements of the RFP we consider especially important;
- To point out some areas Offerors have had problems with in the past;
- To answer your questions concerning the RFP.



Housekeeping

- In the event of a fire drill, please exit the building, down the stairs and across the street to the grass near the Forum Building.
- Restrooms are through the 2nd door and to the left
- Please be sure you've signed the attendance register.
- Leave a business card in the basket, if you have one with you.
- The sign in sheet will get posted to E-Market Place



Supplier Development and Support

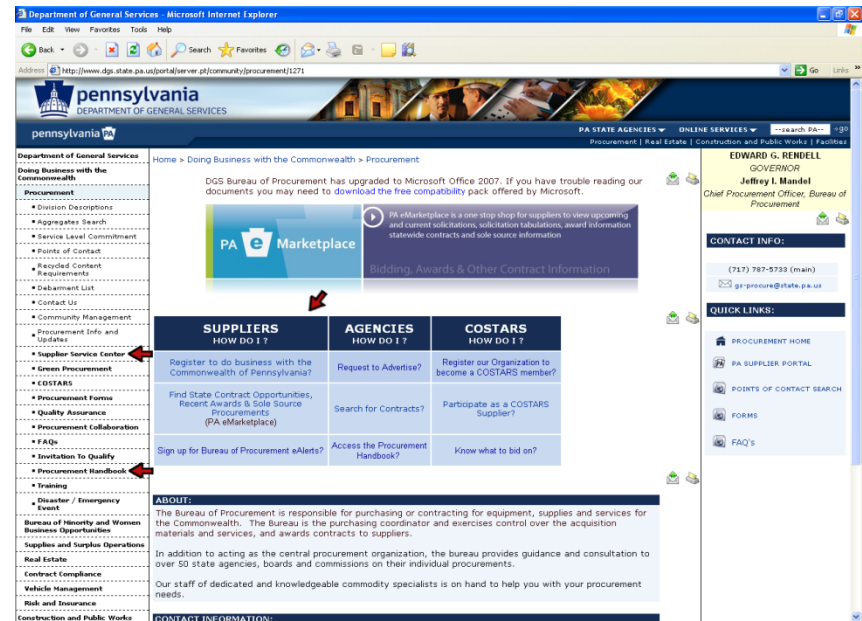
Bureau of Procurement



Your Gateway to All Procurement Information

Links to:

- Supplier Service Center
- PA e-Marketplace
- PA Supplier Portal
- Procurement Handbook





www.eMarketplace.state.pa.us

Your Gateway to Contract Information

Solicitations
Tabulations
Awards
Contracts
Sole Source
COSTARS

Links:

Supplier Service Center
Treasury Contracts

The screenshot shows the Pennsylvania eMarketplace website. At the top, there is a navigation bar with the following links: **PA Marketplace**, **Supplier Service Center**, **Bureau of Procurement**, and **PA Treasury Contract Site**. Below this is a secondary navigation bar with **admin login** and an **e-mail** icon. The main content area features a **Welcome** message: "Welcome to the official site of the Pennsylvania eMarketplace portal. This is your one-stop shop for Bidding, Awards and other Contract information. Please explore our site and feel free to [contact us](#) with your questions and any suggestions you may have." To the right of the welcome message is a photograph of a large white building with a pink cherry blossom tree in the foreground, captioned "Farm - Cherry Springs, Pa". Below the welcome message and photo is a horizontal menu with five buttons: **Solicitations**, **Solicitation Tabulations**, **Awards**, **Search Contracts**, and **Sole Source Procurements**. To the right of these buttons is another button for **Emergency Procurements**. Below the menu is a text prompt: "Hover over the buttons above for details". At the bottom of the page, there is a **Help** button and a footer notice: "The latest version of [Adobe Acrobat Reader](#) is required to view these files. DGS Bureau of Procurement has upgraded to Microsoft Office 2007. If you have trouble reading our documents you may need to [download the free compatibility pack offered by Microsoft.](#)"



Supplier Support Center

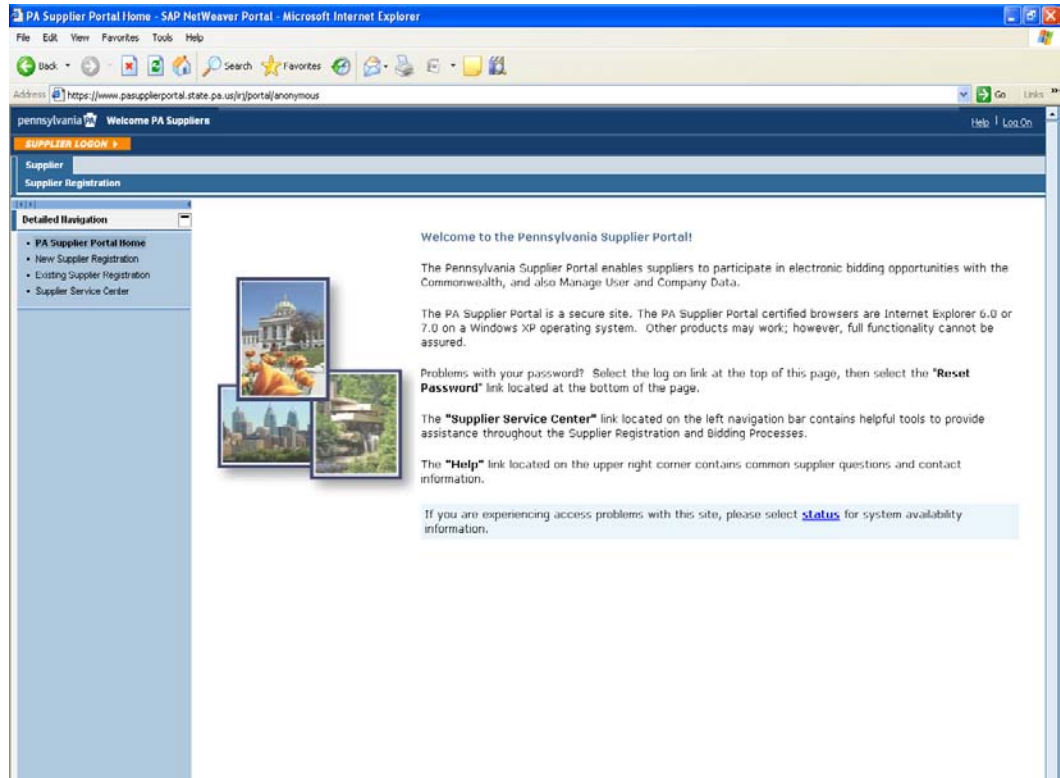
Your Gateway to Procurement

Registration

Bid on a
solicitation

Manage
company data

Link:
Customer Service
Center



Supplier Service Center

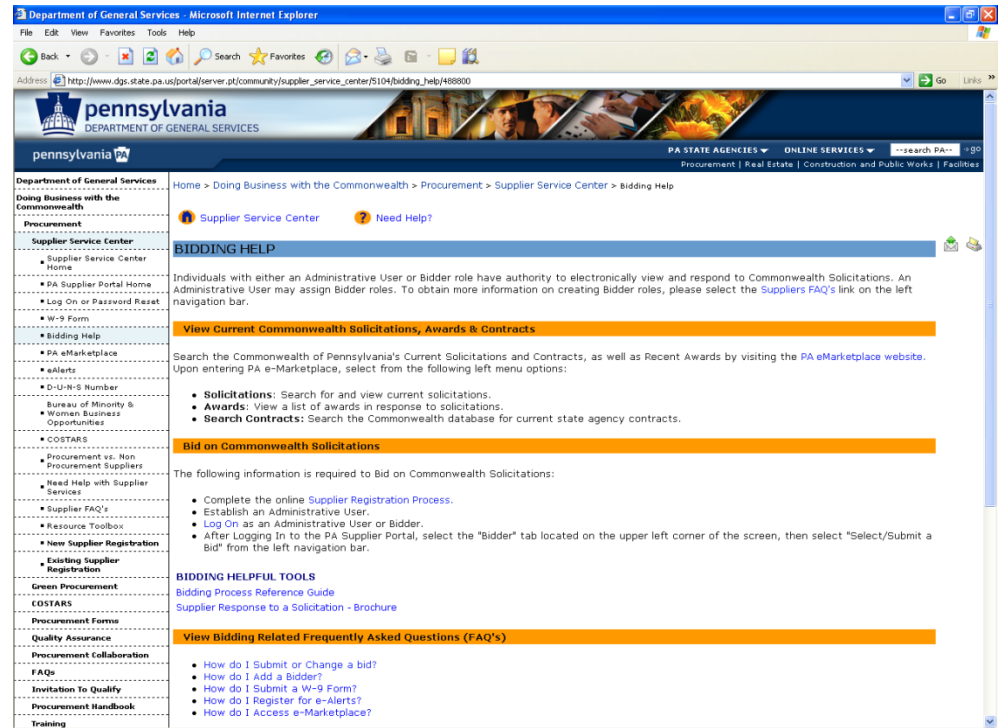
Your Gateway to Supplier Help

How to:

- register
- add users
- find solicitations
- place a bid

Resource toolbox:

- bidding
- guide





Supplier Services Center

NEED HELP WITH SUPPLIER SERVICES?

REGISTRATION	BIDDING
<p>HOW DO I...</p> <ul style="list-style-type: none"> Register as a New Supplier? Register as an Existing Supplier? Determine if I am a New or Existing Supplier? Determine if I am a Procurement or Non-Procurement Supplier? Obtain my Vendor Number? Reset my Password? Minority & Women Business Certification? <p>ADDITIONAL INFO:</p> <p>FAQ's</p> <p>Contact Us: 717-346-2676 (local) 877-435-7363 <i>Select 1 from prompt menu</i> e-mail: RA-PSC_Supplier_Requests@state.pa.us</p>	<p>HOW DO I...</p> <ul style="list-style-type: none"> Find a Solicitation? Submit or Change a Bid? Add a Bidder? Submit a W-9 Form? Register for eAlerts? Access PA eMarketplace? Become a COSTARS Supplier? <p>ADDITIONAL INFO:</p> <p>FAQ's</p> <p>Contact Us: 717-346-2676 (local) 877-435-7363 <i>Select 2 from prompt menu</i> e-mail: srmhelp@state.pa.us</p>
UPDATE COMPANY DATA	MISCELLANEOUS
<p>HOW DO I...</p> <ul style="list-style-type: none"> Create a Company Account? Manage/Update my Account Data? Manage/Update Administrative User Data? Update my ACH Banking Information? Create Additional Users? Add a Bidder? <p>ADDITIONAL INFO:</p> <p>FAQ's</p> <p>Contact Us: 717-346-2676 (local) 877-435-7363 <i>Select 1 from prompt menu</i> e-mail: RA-PSC_Supplier_Requests@state.pa.us</p>	<p>HOW DO I...</p> <ul style="list-style-type: none"> Submit a W-9 Form? Learn more about D-U-N-S? Learn more about Minority & Women Business Opportunities? Learn more about COSTARS? Check on status of an Invoice? <p>ADDITIONAL INFO:</p> <p>FAQ's</p>

FAQ's

Registration

Bidding

Account

Information



Proposal Package Notes

ADDRESS PROPERLY

**Include
RFP Number
Number Multiple Package
(i.e. 1 of 3, 2 of 3, etc.)
Must be Sealed**

**If delivered in person, proposal receipt is
available.**



Bureau of Minority & Women Business Opportunities

- Participation encouraged
- Disadvantaged Business Submittal
- Enterprise Zone Small Business



Department of Transportation
Kara Templeton, Director,
PA Department of Transportation
Office of Information and Fiscal
Services



IVDLS Overview

PennDOT's vision:

- Replace its legacy driver license, motor vehicle, and related subsystems.
- Enable PennDOT to perform its business operations efficiently and effectively.



IVDLS Overview

PennDOT's business includes:

- Over 9.5 million license drivers/ID card holders
- Approximately 11.3 million registered vehicles
- About \$2.2 billion in fees collected annually
- Many field locations and partners
- Centralized mail processing at the Riverfront Office Center
- Website services



IVDLS Overview

- Current Systems:
 - Very old
 - Outdated computer languages
 - Built in stove-piped environments
 - Not very flexible to business changes



IVDLS Overview

Offerors shall propose a phased-approach to implement Core Business Functions:

- Apportioned Registration/Fleets
- Dealers
- Inspections
- Placards
- Medical
- Motor Vehicles
- Driver Licensing
- Sanctions and Restoration



IVDLS Overview

The following phases shall be included for each Core Business function:

- Project Management
- Business and System Requirements
- Business System Design
- Technical Design
- Applications Configuration/Development
- Data Conversion/Synchronization, Interfaces, and Legacy System Changes



Phases continued...

- System Testing
- User Acceptance Testing
- Training
- Implementation/Deployment
- Maintenance and Support



IVDLS Overview

- **Items to Note:**
 - Pay attention to attachments to RFP
 - Prime vendor acting solely or in conjunction with subcontractor(s)
 - Customized solution and Off-The-Shelf solutions will be considered
 - Questions? Contact DGS.



Challenges in the RFP:

- Proposal must be timely received from, and properly signed by the Offeror.
- The proposal shall consist of **three** separately sealed submittals:
 - Technical Submittal;
 - Cost Submittal;
 - Disadvantaged Business Submittal
- If you specify that the proposal is not firm for the time period specified in Part I Section 12 of the RFP, your proposal may be rejected.
- If there are any assumptions included in the cost submittal, your proposal may be rejected.



Questions

- Review of Questions
- Additional Questions
- All questions and written answers will be posted to the E-Market Place as an addendum, and shall become part of the RFP.
- Each Offeror is responsible to monitor the E-Market Place website for new or revised RFP information.



Important Dates

- Answers to Potential Offeror questions posted to the DGS website no later than this date:
Wednesday, January 26, 2011
- Sealed proposal must be received by the Issuing Office:
Christina Geegee-Dugan
Department of General Services
Bureau of Procurement
555 Walnut Street, Forum Place – 6th Floor
Harrisburg, PA 17101-1914
Monday, March 14, 2011 by 1:00 pm



Conclusion

In conclusion, I would like to re-iterate:

- Any responses provided today, must be considered unofficial until confirmed in writing and posted to E-Market Place
- If you have not already registered for E-Alerts, please do so. Receiving E-alerts is a must.